Wrap Recycle Right: Collection Event Guide

What is a Boat Wrap Collection Event?

A Boat Wrap Collection Event is a temporary, one or multi-day event where residents or small-scale generators (shrink wrappers) can drop off used boat wrap for recycling within their community.

Who can host a Collection Event?

Any organization, business, municipality, marina, or community group can host a collection event, provided they meet program requirements. Although outreach is often the biggest factor in event success, hosts typically:

- Have strong connections to the local boating community
- Can effectively promote the event within the collection area

When are Collection Events held?

Boat wrap is typically removed in the spring, making late March through May the ideal timeframe (Spring weather dependent in Minnesota). When selecting a date and time:

- Choose days that are convenient for boat owners (e.g., weekends or extended hours)
- Allow sufficient lead time for promotion
- Consider that many participants may store wrap until the event, so slightly later dates can improve participation

Where are Collection Events held?

Recommended locations could include large parking lots, public boat accesses, marinas or boating-related businesses, and solid waste or recycling facilities. Choose a location that is:

- Easy to access for drop-off and convenient for participants and collection area
- Highly visible
- Large enough to accommodate a dumpster or collection containers

What makes for a successful collection events?

Promote the event well in advance so participants can plan their wrap removal and understand how to remove the wrap best for recycling. Successful collection initiatives will encourage the following:

- **Strong participation:** Driven by early and widespread promotion
- **On-site volunteers:** Essential for preventing contamination
- **Proper material preparation:** Ensuring wrap is clean and straps are removed

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Getting Started: Key Steps

1. **Secure a Host Organization**
    i. Must carry required insurance *(see Insurance Requirements on Page 3)*
    ii. Must be able to sign the Wrap Recycle Right Collection Event Agreement
2. **Select a Date:** Choose a date that works for your team and your community
3. **Choose a Location:** Ensure the site works logistically for your selected date
4. **Recruit Volunteers:** Volunteers help manage traffic and remove contamination
5. **Promote the Event:** Use local networks, marinas, signage, and digital outreach

Planning for Collection Volume?

Estimating volume helps determine the appropriate collection method and container. A typical pontoon boat generates **20–30 lbs. of wrap.**

Recapture Bags	Roll-Off Dumpster	Semi-Trailer (e.g., 23')
• Best for small events 1,000lbs or less • Easy to transport with small hauling services • Capacity: ~100 lbs per bag	• Ideal for medium-sized events 1,000-3,000 lbs. • Can be sized to match expected volume • Needs plan to eliminate overnight dumping	• Suitable for very large events 3,000lbs or more • Easy transportation and can be locked at the end of the event

Material Preparation Guidelines

If materials arrive with contamination, volunteers will need to remove non-recyclable components onsite before placing in dumpster. Participants dropping off material should:

- Remove all strapping and any non-plastic film elements before drop-off
- Keep wrap as clean and dry as possible

Need Assistance? For planning support, logistics, or questions, please contact:

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Insurance Requirements

The Collection Event shall furnish a valid Certificate of Insurance (COI) evidencing insurance coverage. The COI must clearly indicate that the issuing insurer is authorized to do business in the state of Minnesota and that the coverage is in full force and effect. If the limit amounts are a barrier to participation, CIFFRO will evaluate on a case-by-case basis.

CIFFRO requests Collection Events have the following insurance levels:

1. **Commercial General Liability Insurance**
   - Coverage must include bodily injury, property damage, personal and advertising injury, and products/completed operations.
   - $1,000,000 Each Occurrence Limit (Bodily Injury and Property Damage)
   - $2,000,000 General Aggregate per Project
   - $2,000,000 Products & Completed Operations Aggregate
   - $1,000,000 Personal and Advertising Injury Limit

2. **Workers' Compensation**
   - Coverage must be provided in accordance with the requirements of Minnesota Statutes Chapter 176, including for part-time, seasonal, and minor employees, unless specifically exempt under Minn. Stat. § 176.041.
   - Employers' Liability Insurance
   - $100,000 Each Accident
   - $100,000 Each Employee for Injury by Disease
   - $500,000 Aggregate for Injury by Disease